

MINUTES OF THE MEDFORD RETIREMENT BOARD MEETING HELD on 7-30-2020 at 9:30am VIA CONFERENCE CALL AS A RESULT OF COVID-19 AND IN ACCORDANCE WITH PERAC MEMO #15/2020

**THE PUBLIC MAY ACCESS THE MEETING BY CALLING 1-857-444-0744
CONFERENCE CODE: 969957**

1. 9:30am Call meeting to order
Roll Call:
Present: Patrick Ripley, Rick Jordan, Robert Maiocco, Aleesha Nunley-Benjamin, James Vieira and Mark Minervini
Absent:
Others Present: 9:30am Scott Driscoll from NEPC.

2. Reading of notice & certificate – Meeting Notice Posted on 7/23/2020

Aleesha Nunley Benjamin motion to place on file the Board meeting notice and certificate that was posted on July 23, 2020. Motion second by Robert Maiocco.
Roll Call Vote: Patrick Ripley: “YES”, Robert Maiocco: “YES”, James Vieira: “YES”, Aleesha Nunley-Benjamin: “YES”, Rick Jordan: “YES”

3. Reading of Previous Meeting by Secretary

Robert Maiocco motion to waive reading of previous meeting by secretary. Motion second by Aleesha Nunley Benjamin. Roll Call Vote: Patrick Ripley: “YES”, Robert Maiocco: “YES”, James Vieira: “YES”, Aleesha Nunley-Benjamin: “YES”, Rick Jordan: “YES”

4. Vote to approve the minutes of the Board meeting held on June 30, 2020 and Executive Session Minutes Held on June 30, 2020

Aleesha Nunley Benjamin motion to approve the minutes of the Board meeting held on June 30, 2020. Motion second by Patrick Ripley. Roll Call Vote: Patrick Ripley: “YES”, Robert Maiocco: “YES”, James Vieira: “YES”, Aleesha Nunley-Benjamin: “YES”, Rick Jordan: “YES”

Aleesha Nunley Benjamin motion to waive the executive session meeting minutes held on June 30, 2020. Motion second by Patrick Ripley. Roll Call Vote: Patrick Ripley: “YES”, Robert Maiocco: “YES”, James Vieira: “YES”, Aleesha Nunley-Benjamin: “YES”, Rick Jordan: “YES”

5. Bills, Communications, Refunds, Transfers, Payrolls, Etc.

Warrant S31

Law Office of Michael Sacco PC - Professional Services June 2020	\$485.00
Morgan Records - File Storage June 2020	\$21.00
Proshred Security - Shredding Service 7-7-2020	\$35.00
Lauren DiLorenzo - Refund Deductions	\$116.26
IRS a/c Lauren DiLorenzo - Federal Tax Withholding	\$29.07
Ready Refresh - Water Delivery 6/18/2020	\$18.96
People's United Bank - Custodial Fee May 2020	\$3,281.66
Kingsbury Press - 2 Part Perforated Paper	\$262.54
Andreana Dinunzio - Refund Deductions	\$1,933.90
IRS a/c Andreana Dinunzio - Refund Fedetal Tax Withholding	\$483.48
Belmont Retirement Board - Transfer - Amy Loustau	\$42,586.77
Kimberly Dillion - Refund Deductions	\$8,248.31
IRS a/c Kimberly Dillion - Refund - Federal Tax Withholding	\$2,062.08
Mark Minervini - Reimbursement Conference Call Fee June	\$22.99
Toshiba America Business Solut - Service 7/15/2020-8/14/2020	\$154.49
-	\$0.00
Rhumblin - Q2-2020 BTIPS-P	\$927.00
Rhumblin - Q2-2020 SP500MAP	\$3,520.00

Rhumblin - Q2-2020 SP400P	\$588.00
Garcia Hamilton & Associates LP - Mgmt Fees Q2 2020	\$14,898.61
Loomis/Sayles - Mgmt Fees Q2 2020	\$22,525.73
Total Bills Warrant S31	\$102,200.85
Staff Salaries	4,428.79
Expense Total	\$106,629.64
Pension	1,470,354.40
Annuity	299,005.12
Retiree Payroll Total	1,769,359.52
Warrant S31 Total	\$1,875,989.16
Prior Warrants	
Schedule 28	4,650.35
Schedule 29	4,539.57
Schedule 30	6,683.32
	-
Reference Total	15,873.24
Grand Total Warrant S31 with Prior Warrants	1,891,862.40

A motion was made by Aleesha Nunley Benjamin and second by Robert Maiocco to approve all bills, transfers, refunds, staff payrolls and retirement payroll listed above on schedules S28, S29, S30 and S31. Roll Call Vote: Patrick Ripley: "YES", Robert Maiocco: "YES", James Vieira: "YES", Aleesha Nunley-Benjamin: "YES", Rick Jordan: "YES"

6. Report of Chairman:

Medford Housing and City Appropriation Received in the Amount of \$12,989,190

Scott Driscoll to provide rebalancing recommendations
 Aleesha Nunley Benjamin motion to place on file City Appropriation Received 7/10/2020 in the Amount of \$12,310,219. Motion second by Patrick Ripley. Roll Call Vote: Patrick Ripley: "YES", Robert Maiocco: "YES", James Vieira: "YES", Aleesha Nunley-Benjamin: "YES", Rick Jordan: "YES"

Wire Transmittal Letter Transferring \$675,000 From People's Bank to Century Bank.

Robert Maiocco motion to approve the Wire Transmittal Transferring \$675,000 From People's Bank to Century Bank on July 22, 2020 to fund July 2020 expenses and pension payroll. Motion second by Aleesha Nunley Benjamin. Roll Call Vote: Patrick Ripley: "YES", Robert Maiocco: "YES", James Vieira: "YES", Aleesha Nunley-Benjamin: "YES", Rick Jordan: "YES"

PRIT Distribution Confirmation Notice 7/1/2020

James Vieira motion to place on file PRIT Distribution Confirmation Notice dated 7/1/2020, Private Equity Vintage Year Confirmation notifying the Board that a distribution of \$205,991.71 has been wired to People's Bank on 7/1/2020. Motion second by Patrick Ripley. Roll Call Vote: Patrick Ripley: "YES", Robert Maiocco: "YES", James Vieira: "YES", Aleesha Nunley-Benjamin: "YES", Rick Jordan: "YES"

PRIT Payment Due Notice Dated 8/3/2020

Aleesha Nunley Benjamin motion to approve the PRIT Payment Due Notice Dated 8/3/2020, Private Equity Vintage Year Confirmation notifying the Board that a payment of \$136,608.46 is due on 8/3/2020. Motion second by Patrick Ripley. Roll Call Vote: Patrick Ripley: "YES", Robert Maiocco: "YES", James Vieira: "YES", Aleesha Nunley-Benjamin: "YES", Rick Jordan: "YES"

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PERAC Memo #25/2020 - Mandatory Retirement Board Member Training - 3rd Quarter 2020

James Vieira motion to place on file PERAC Memo #25/2020 - Mandatory Retirement Board Member Training - 3rd Quarter 2020. Motion second by Aleesha Nunley Benjamin. Roll Call Vote: Patrick Ripley: "YES", Robert Maiocco: "YES", James Vieira: "YES", Aleesha Nunley-Benjamin: "YES", Rick Jordan: "YES"

May 2020 Accounting Report Submitted to PERAC

Aleesha Nunley Benjamin motion to place on file that May 2020 Accounting Report Submitted to PERAC. Motion second by Patrick Ripley. Roll Call Vote: Patrick Ripley: "YES", Robert Maiocco: "YES", James Vieira: "YES", Aleesha Nunley-Benjamin: "YES", Rick Jordan: "YES"

PERAC 2019 Investment Report

James Vieira motion to place on file PERAC 2019 Investment Report. Motion second by Aleesha Nunley Benjamin. Roll Call Vote: Patrick Ripley: "YES", Robert Maiocco: "YES", James Vieira: "YES", Aleesha Nunley-Benjamin: "YES", Rick Jordan: "YES"

Robert Delafano Accidental Disability Transmittal has been Approved by PERAC

James Vieira motion to place on file PERAC's approval of Robert Delafano's Accidental Disability retirement. Motion second by Robert Maiocco. Roll Call Vote: Patrick Ripley: "YES", Robert Maiocco: "YES", James Vieira: "YES", Aleesha Nunley-Benjamin: "YES", Rick Jordan: "YES"

Retiree Affidavits (Proof of Living)

Mark Minervini explained that we are due to send proof of living affidavits to the retirees in August and the pandemic poses some challenges. Historically the Board required affidavits to be either returned in person or by mail with the retiree's signature notarized. Mark Minervini recommended for this year that the Board consider waiving the notarization requirement and instead require a witness signature. Mark Minervini reminded the Board that they continue to use PBI's death audit service which checks the database for deceased retirees every week. Rick Jordan said he agrees and said that PBI is more accurate checking for deaths and it's very quick, checking weekly as opposed to checking every 2 years. Rick Jordan asked if it's ok to not have the forms notarized. Mark Minervini informed the Board that Michael Sacco confirmed that a notarized signature is not mandatory and that we require a witness. He recommends if the Board decides to require a witness, that the witness contact information is required on the form. Rick Jordan said he finds it very taxing for some retirees to come to the office. Aleesha Nunley-Benjamin feels that the witness should be a non-family member. Patrick Ripley feels this is a good time to try something different due to covid-19 and see if it works and if it works, if it does we can incorporate it permanently. Rick Jordan said we must send the affidavits out every two years and we can try it this year and see how it worked and make a decision in two years.

Aleesha Nunley Benjamin motion to allow approval of a non-family witness to witness the retiree's signature on the affidavit, for the year 2020, in place of a notarized signature. Motion second by Robert Maiocco. Roll Call Vote: Patrick Ripley: "YES", Robert Maiocco: "YES", James Vieira: "YES", Aleesha Nunley-Benjamin: "YES", Rick Jordan: "YES"

Patrick Ripley Board Member Election

Due to covid-19, Patrick Ripley's Board member election has been delayed. PERAC recommended delaying the election and extending Patrick's term until a successor is named and the term for the successor will be shortened. Mark Minervini informed the Board that we have two elections, Patrick Ripley and Rick Jordan terms, and explained that due to timing, it would be beneficial if we begin Pat's election immediately and have nomination papers available and notifications mailed on 7/31/20. Mark Minervini would prefer to have Pat's term determined before ballots for Rick's term are mailed. This way we will not be receiving ballots in the mail for

both elections at the same time. Beginning Pat's election on 7/31/20 gives us a couple of days between finalizing Pat's election and mailing out Rick's ballots. Rick Jordan asked Mark Minervini if he would like to start Patrick Ripley's election, Mark Minervini said yes and recommends having Patrick Ripley's nomination Papers available and notifications mailed 7/31/20. Aleesha Nunley Benjamin motion to place on file Patrick Ripley's Board Member election. Motion second by Patrick Ripley. Roll Call Vote: Patrick Ripley: "YES", Robert Maiocco: "YES", James Vieira: "YES", Aleesha Nunley-Benjamin: "YES", Rick Jordan: "YES"

Aleesha Nunley-Benjamin asked if she could speak off topic and asked that Mark Minervini help her in the OPEB trust election with mailing and recovering ballots. Aleesha Nunley-Benjamin explained that city council passed that the OPEB trust Board be created by October 1, 2020. Mark Minervini said he could assist by creating retiree mailing labels and affixing the labels on envelopes. Mark Minervini asked what the timelines are and Aleesha said asap. Rick Jordan asked how about the city helping? Aleesha the city is at 50% staff and that Medford is the only city in the commonwealth holding an election for the OPEB trust Board. Aleesha explained she has no one to help her run the election. Robert Maiocco recommends asking the city council to annul the vote. Aleesha said that the Mayor made the request and the ordinance has been written. James Vieira said covid-19 prevented a lot of things from being completed. Aleesha said she needs to get the ballots out. Robert Maiocco suggests Aleesha talk with the Mayor and see if this can be changed. James Vieira said he can't see putting stress on two entities during covid-19. Aleesha said she will ask the Mayor if she wants to amend the ordinance or keep it as is. Rick Jordan asked Aleesha why can't you ask the city instead of retirement office for assistance? Aleesha said this is a retiree vote. Rick Jordan said that over the past couple of years, the city is asking the retirement staff to do services for them, vision, dental, health care and OPEB is a city trust fund. Aleesha said that Vision is 100% retiree funded – Rick Jordan said yes, but it is something offered by the city – there have been more services added to the staff. Aleesha said that vision is not her responsibility and the city was doing retirement tasks that she doesn't approve of and that she is making sure everything is done right and if it's retirement, she will not accept that and take it on, the city shouldn't be doing anything when the employee retirees. Aleesha continues, if a task is retirement related, it must be handled by retirement, the city should not be doing it. Once they are retired, they are not active anymore. Rick Jordan said yes, but the retirees are still within the city's health care system and the retirement staff does not have the background about health insurance. Patrick Ripley replied we have 2 items. 1. Medford is the only city in the commonwealth performing an election and 2. Requesting that Mark help, and that his decision. Rick Jordan said we should move on and this was not an agenda item and no motion. Aleesha said this is informational only. Robert Maiocco said we can table this discussion until a decision comes back from the Mayor.

Robert Maiocco motion to table discussion until a decision comes back from the Mayor. Pat Ripley second the motion.

Motion second by Patrick Ripley. Roll Call Vote: Patrick Ripley: "YES", Robert Maiocco: "YES", James Vieira: "YES", Aleesha Nunley-Benjamin: "YES", Rick Jordan: "YES"

7. Unfinished Business:

The City Requested the Retirement Office to Reconcile the Davis Vision Invoice and Pay the Invoice Directly.

Tabled during the June 30, 2020 meeting until Aleesha Nunley-Benjamin is available.

Mark Minervini said that this topic relates to the previous discussion and the retirement staff is now responsible for reconciling the Davis vision invoice. Aleesha Nunley-Benjamin said that Davis is fully funded by the retiree, so retirement withholds the deduction and create a check payable to Davis. The check and a withholding report are submitted to the Treasurer's office. Mark Minervini confirms that this is the process. Mark Minervini said that this is not a big task in itself, but as mentioned earlier, the retirement staff has taken on additional tasks over the years and

we are not comfortable answering questions about health and dental. Some of these tasks are moved to retirement without a process or explanation. I will use life insurance as an example. Ellen Baglio has been out, and family members are coming to the retirement office inquiring how to collect life insurance benefits. We do not know what Ellen did or the process for the family to submit a claim, Ellen took care of this and initiated the claim. Aleesha Nunley-Benjamin said retirement should have copies of life insurance documents. Mark Minervini said it is his understanding that the city has the life insurance documents and that a claim is initiated by the city. Aleesha Nunley-Benjamin said there is a disconnect and feels that retirement is pushing back on the city and she doesn't agree – retirement should have a copy of all documents – this way you can give the retiree a copy. Jim Vieira commented that as a former Personnel Director with insurance you usually go back to place where you purchased the policy and nobody has ever purchased a policy from the Retirement Board, so the Retirement Board was never in the picture. We should talk with the human resource director for the city and see what the problem is – I feel you are making a request that is not valid because the Retirement Board did not supply the insurance policies. It sounds to me that this starts where the insurance policy starts and if things have changed, let's find out where that point is. Aleesha Nunley-Benjamin said that retirees with questions about insurance policies should be directed to the insurance company. Patrick Ripley said that our members call the retirement office to solve most of their issues and I get calls to answer questions and have to direct them to the right department to get answers and a lot of the issues start somewhere else in the system other than the retirement office. Aleesha Nunley-Benjamin said she feels that retirement should have the answers rather than sending members to other office and feels that Carol should not be answering questions about insurance for retirees. Patrick Ripley said that the current way information has been disseminated has been the method for decades and it is difficult to change this in a short period of time. Aleesha Nunley-Benjamin said the retirement board should be advised on the life insurance policies and wants to make the process easier for the members and retirees. Jim Vieira is wondering what the director of human resources has to say about this and how to advise retirees and I'm happy that the Mayor's office is creating an HR department. Rick Jordan asked who is the HR person? Aleesha answered Neil Osbourne. Currently Ellen Baglio process the city payroll and enters the deductions, all the insurance policies are in Treasury and will be moved to HR so that Carol will have them available. When members retire, the files need to move to retirement. Patrick Ripley asked what is the explanation that this is the correct way to do this? Aleesha answered that when an employee retires, they are removed from the city's payroll system, they are now in retirement's payroll system. Patrick Ripley said he understands this, but working with a payroll process is not the same as having all the health care handled by the retirement Board – these are two different issues – payroll issues versus providing retirees with health care information and he doesn't agree with the retirement board providing health care information to the retirees. Patrick Ripley continues that it is his understanding that the retirement staff is helping because the city is short-handed, and we don't want to be stuck with all this. Most questions about health insurance is asked before the employee retires, in this case who do we send them to? Aleesha said they should be directed to the HR department if they have not retired yet. Patrick Ripley said, ok. If they are retired, then we can work on that – but most questions come to the retirement office while they are still an employee. Aleesha said the employee should be directed to HR – if they are not retired, they should go straight to HR and ask the questions, they should not be asking retirement until after they are retired. Patrick Ripley asked Mark Minervini if the retirement staff gets a lot of questions about insurance before they retire? Mark answered yes. Mark Minervini said we need to come up with a process, a process that works for everyone. Aleesha said she would like to discuss this item outside the Board meetings and agrees that we need a process. James Vieira responded that it would be helpful if Aleesha and Mark can meet with Neil Osbourne because he plays a role here and we are all trying to do the right thing. Aleesha said she will setup a meeting. Robert Maiocco asked if the new HR position is just on the municipal side and school? Aleesha said this is for the municipal side only. Rick Jordan asked if anyone else has anything to add? – no answer. Rick continued and said that the staff of this retirement office works for the retirement Board and that any tasks that the city requests from the retirement staff be run by the Board beforehand. The reason I bring

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this up to Aleesha is because all these things have come from you directly. Aleesha asked can this be in the form of an email or letter? Rick Jordan said if these items have been brought to the Board first, we can make a decision on delegating appropriately. I am just asking that in the future, this is how we handle it. And it should be a Board item and handled through the Board. Aleesha responded ok.

Robert Maiocco motions that any tasks the city requests from the retirement staff be run by the Board first. Motion second by Patrick Ripley. Roll Call Vote: Patrick Ripley: "YES", Robert Maiocco: "YES", James Vieira: "YES", Aleesha Nunley-Benjamin: "YES", Rick Jordan: "YES"

Decision on Assumed Rate of Return and Actuary Options presented By Dan Sherman

April 29, 2020 Board Meeting

Place on file during April 2020 Board Meeting until more information is available.

May 28, 2020 Board Meeting

During the May Board Meeting Aleesha Nunley-Benjamin requested Dan Sherman to provide a report of the investment return assumptions with a 2033 funding schedule and show a breakout of city's portion and Medford housing portion of the appropriation. The report has been received and uploaded to DropBox.

June 30, 2020 Board Meeting

Aleesha Nunley-Benjamin informed Mark Minervini on 6/23/20 that the City will not be able to pay the Pension appropriation until August because the City Council has not voted the budget. The Mayor submitted a 1/12th budget for the month of July to keep operations going while the Council reviews the annual budget submitted on June 18th. Dan Sherman has been notified and he said a one-month delay is not an issue if it only happens this year. If it becomes a regular event, then he would adjust the funding schedule. Aleesha confirmed that this is a rare situation and we should not have delays in the future.

Discussion tabled during the June 30, 2020 Board meeting until Aleesha Nunley-Benjamin is available. Robert Maiocco motion to table this discussion until Aleesha Nunley-Benjamin is available. James Vieira: said he does not feel comfortable not having more information, but he will go along with the vote. Because Aleesha is not here, I don't feel we got a good explanation and we are making a motion on a situation that we cannot decide.

Patrick Ripley motions that the Board continue to closely monitor this situation while tabled and that the Board is taking this situation very seriously. Robert Maiocco on the motion, if Aleesha doesn't make it to the meeting today, he asked that Mark Minervini get in touch with her and let the Board know the status of the budget and funding and ask when the appropriation will be received if the budget is approved. Motion second by James Vieira.

Discussion about the city's position on the actuary options. James Vieira motions, that prior to the next meeting, have the Administrator write a letter to the Mayor explaining the Board's issues and ask that we get an answer so we can decide. Motion second by Patrick Ripley.

During the July Meeting

Letter to Mayor on dated 7/13/2020, requesting the City's position on the actuary options, is included in the handouts.

Email from Aleesha Nunley-Benjamin on 7/13/2020 Indicating the Mayor's Position on the Funding Schedule and Assumed Rate of Return, is included in the handouts.

Rick Jordan said we have talked about this over the past few months and we need to make a decision, not now, but by October.

New Members:

<u>Name</u>	<u>Unit</u>	<u>Position</u>	<u>Date of Hire</u>	<u>FT/PT</u>
Lisa Colaianni	CTY	Director of Community Affairs	6/1/2020	Full Time
Jaclyn Piques	CTY	Director of Communications	3/16/2020	Full Time

Aleesha Nunley Benjamin motion to approve membership for Lisa Colaianni and Jaclyn Piques. Motion second by James Vieira. Roll Call Vote: Patrick Ripley: "YES", Robert Maiocco: "YES", James Vieira: "YES", Aleesha Nunley-Benjamin: "YES", Rick Jordan: "YES"

New Retirees:

<u>Name</u>	<u>Unit</u>	<u>Option</u>	<u>Retirement Date</u>
Deborah Schipilliti	CTY	Superannuation Option B	10/1/2020
Roberta Lynch	CTY	Superannuation Option C	9/1/2020
Janet Lahey	CTY	Superannuation Option C	9/25/2020
Connie Cross	SCH	Superannuation Option C	9/1/2020
Stephen McAweeney	CTY	Superannuation Option B	7/31/2020

Rick Jordan asked Mark Minervini if Stephen McAweeney submitted his own retirement application yesterday. Mark Minervini informed the Board that the retirement office received Mr. McAweeney's superannuation application on 7/29/2020.

Motion by Robert Maiocco to approve retirements listed above. On the motion, Patrick Ripley asked if we should discuss Stephen McAweeney if we are voting on his application or the involuntary? Rick Jordan said that Mr. McAweeney submitted his own application yesterday and we are voting on his application. As advised by Michael Sacco, we can vote on his own application or the involuntary. Patrick Ripley said we do not know the details of the agreement between Mr. McAweeney and the City and need to be careful how we vote. Rick Jordan said that we do not have any information about the agreement and received advice from Michael Sacco. Rick Jordan asked Mark Minervini to read the email received from Michael Sacco about how to accept Mr. McAweeney's superannuation "If he files himself before Thursday the Board could just accept his voluntary application and act on that if they want – otherwise, they really should act on the involuntary since it is now unopposed" Motion second by James Vieira. Roll Call Vote: Patrick Ripley: "YES", Robert Maiocco: "YES", James Vieira: "YES", Aleesha Nunley-Benjamin: "YES", Rick Jordan: "YES"

Patrick Ripley asked about the status of the paperwork that the chief filed for Stephen McAweeney's involuntary retirement? Mark Minervini answered that the paperwork is stored and remains in Mr. McAweeney's file. James Vieira motion to keep on file Stephen McAweeney's involuntary superannuation paperwork. Motion second by Patrick Ripley. Roll Call Vote: Patrick Ripley: "YES", Robert Maiocco: "YES", James Vieira: "YES", Aleesha Nunley-Benjamin: "YES", Rick Jordan: "YES"

John Small Accidental Disability Presumption Application

Patrick Ripley motion to convene a medical panel for John Small's accidental disability application. Motion second by Aleesha Nunley Benjamin. Roll Call Vote: Patrick Ripley: "YES", Robert Maiocco: "YES", James Vieira: "YES", Aleesha Nunley-Benjamin: "YES", Rick Jordan: "YES"

Diane Byrnes Applied for Section 101 Survivor Benefits

Mrs. Byrnes is a survivor of Arthur M. Byrnes who Retired 11/5/1983 under Section 94 and died on 4/12/2020 from a cause unrelated to his accidental disability retirement.

Motion by Robert Maiocco to approve Diane Byrnes's Section 101 retirement application as stated above. Motion second by Aleesha Nunley Benjamin. Roll Call Vote: Patrick Ripley: "YES", Robert Maiocco: "YES", James Vieira: "YES", Aleesha Nunley-Benjamin: "YES", Rick Jordan: "YES"

Jim Vieira said he agrees with Aleesha and the Mayor and will put it in the form of a motion to accept the Mayor's proposal. Rick Jordan asked what is the proposal? Aleesha Nunley-Benjamin answered changing the assumed rate of return to 7.4% and extend the funding schedule from 2033 to 2035. Rick Jordan asked, a 4 year increase in the funding schedule? Aleesha Nunley-Benjamin answered yes. Rick Jordan said he is not in agreement with a 4-year increase and said the a couple months ago Aleesha mentioned a 2 year increase to the funding schedule. Aleesha said, yes but after reviewing the figures again, the city can't do that. Rick Jordan said we made concessions last time; 4 years is more than I would want to go out. Patrick Ripley said this is a negotiation for a win-win for both sides and something the Board has done in the past and the city, members and citizens benefited. I have some issues with the email dated 6/2/2020 and no discussion since then. The city remains with 7.4% at 2035 and he has issues with it too. We need to come to an agreement with something in the middle. Aleesha Nunley-Benjamin feels we should have Dan Sherman attend the next meeting with additional scenarios. Rick Jordan recommends that we table this discussion until Dan Sherman is available. Jim Vieira said he wants to withdraw his motion and agrees with Pat that this is a negotiation and would prefer a meeting in City Hall to discuss this and agrees with Patrick. Aleesha suggests we contact Maryann O'Conner if we can have a Board meeting in person in council chambers and social distant ourselves. Robert Maiocco feels that we should just have the meeting in person and the Mayor makes the decision.

Robert Maiocco motions that we ask the Mayor if we can hold our next Board meeting in City Hall Council Chambers. Motion second by James Vieira. Roll Call Vote: Patrick Ripley: "YES", Robert Maiocco: "YES", James Vieira: "YES", Aleesha Nunley-Benjamin: "YES", Rick Jordan: "YES"

8. New Business

Judy Johnston Application for Reinstatement to Service from Superannuation Retirement

Robert Maiocco motion to accept Judy Johnston's reinstatement application and 5-year payment plan. Motion second by James Vieira. Roll Call Vote: Patrick Ripley: "YES", Robert Maiocco: "YES", James Vieira: "YES", Aleesha Nunley-Benjamin: "YES", Rick Jordan: "YES"

Vote to Consider Director of Community Affairs Position as an Eligible Position for Membership

Mark Minervini read the job requirements, the hours and salary range Patrick Ripley motion to approve Director of Community Affairs Position as an Eligible Position for Membership. Motion second by Aleesha Nunley Benjamin. Roll Call Vote: Patrick Ripley: "YES", Robert Maiocco: "YES", James Vieira: "YES", Aleesha Nunley-Benjamin: "YES", Rick Jordan: "YES"

Vote to Consider Director of Communications Position as an Eligible Position for Membership

Mark Minervini read the job requirements, the hours and salary range Aleesha Nunley Benjamin motion to approve Director of Communications Position as an Eligible Position for Membership. Motion second by Patrick Ripley. Roll Call Vote: Patrick Ripley: "YES", Robert Maiocco: "YES", James Vieira: "YES", Aleesha Nunley-Benjamin: YES, Rick Jordan: "YES"

Buybacks:

Haylie Brogan, Senior Clerk - Clerk's Office (Voter Registration) would like to Buyback 3 years, 2 months of part-time service from 10/2/2013 - 6/30/2019.

Date of Membership: 7/1/2019

Interest Rate: 3.75% (Buyback Interest)

Buyback cost is \$7,473.91 and includes interest through 8/31/2020.

Buyback Interest to be added to unpaid balance annually if paid with payroll deductions for a 5-year period.

Motion by James Vieira to approve buyback for Haylie Brogan. Motion second by Aleesha Nunley Benjamin. Roll Call Vote: Patrick Ripley: "YES", Robert Maiocco: "YES", James Vieira: "YES", Aleesha Nunley-Benjamin: "YES", Rick Jordan: "YES"

Margaret Simcox

Kindergarten Aide

Date of Membership: 2/27/2012

Purchasing 8 years, 6 months of service from 9/2/2002-2/26/2012

Interest: Correction of Errors 3%

Buyback Cost = \$14,666.36 and includes interest through 8/31/20.

Buyback Interest to be added to unpaid balance annually. Paid with payroll deductions for a 5-year period

Ms. Simcox is buying back previous Kindergarten Aide service due to a payroll error. Ms. Simcox was hired as a full-time Kindergarten Aide for the 2002/2003 school year and should have become a member at that time. Her date of membership will be backdated to 9/2/2002 when the buyback is fully paid. Corrections of errors interest (3%) is used in calculating the makeup cost.

Corrections of Errors Interest Makeup (3% Interest) - (8 years, 6 months of service) Makeup Cost = \$14,666.36 and includes interest through 8/31/20.

Membership Date backdated to 9/2/2002 when paid. Interest is added to unpaid balance annually during the 5-year payment period.

Motion by Robert Maiocco to approve buyback for Margaret Simcox. Motion second by Aleesha Nunley Benjamin. Roll Call Vote: Patrick Ripley: "YES", Robert Maiocco: "YES", James Vieira: "YES", Aleesha Nunley-Benjamin: "YES", Rick Jordan: "YES"

NEPC Flash Report

Scott Driscoll from NEPC provided an update of the market referring to NEPC's presentation dated June 30, 2020. On the market, Mr. Driscoll reviewed second quarter results, plan performance and rebalancing recommendations. Mr. Driscoll informed the Board that Marisa Gorman is leaving NEPC and that they have hired someone who is beginning late August. Mr. Driscoll reviewed the market performance focusing on the S&P500 index which is down 3.1% YTD and reviewed unemployment, government intervention, presidential election and the effects covid-19 on the market. There is still a significant amount of uncertainty in the markets. Discussion of the impact of market sell off on fixed income and Garcia Hamilton. Mr. Driscoll indicated that the conservative approach the Board has significantly protected capital as compared to our peers and is performing at the median of the giant public fund universe in the United States and the plan is now in positive territory. Mr. Driscoll discussed the appropriation rebalancing indicating it's based on the 6/30/20 balance plus the \$12.9M appropriation received. NEPC recommends rebalancing and holding 3 – 4 months of cash on hand. The primary place to rebalance into is the equity market. NEPC recommends placing \$8M of the appropriation in the following funds and hold the difference in cash for operations.

\$2,000,000: Rhumblin S&P 500 Pooled Fund Index
\$1,000,000: Rhumblin S&P 400 Pooled Fund Index
\$1,000,000: Loomis Sayles Small Cap
\$1,500,000: Lazard International Equity
\$1,000,000: City of London
\$1,000,000: Rhumblin TIPS
\$500,000: William Blair

Rick Jordan asked the Board if they have any questions. Robert Maiocco asked Scott if he feels equities will outperform. Mr. Driscoll said we are bringing the portfolio in line with target allocations.

Aleesha Nunley Benjamin motion to rebalance portfolio based on NEPC recommendations as follows:

Contribution of \$2,000,000: Rhumblin S&P 500 Pooled Fund Index
Contribution of \$1,000,000: Rhumblin S&P 400 Pooled Fund Index
Contribution of \$1,000,000: Loomis Sayles Small Cap
Contribution of \$1,500,000: Lazard International Equity
Contribution of \$1,000,000: City of London
Contribution of \$1,000,000: Rhumblin TIPS
Contribution of \$500,000: William Blair

Motion second by Robert Maiocco.

Roll Call Vote: Patrick Ripley: "YES", Robert Maiocco: "YES", James Vieira: "YES", Aleesha Nunley-Benjamin: "YES", Rick Jordan: "YES"

9. Executive Session

N/A



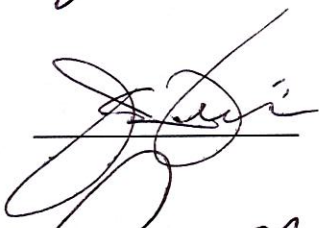
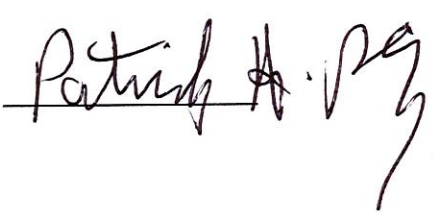

10. Adjournment

Next meeting scheduled for Monday 8/31/2020 at 9:30am in Medford City Hall, Council Chambers

Robert Maiocco motioned to adjourn meeting. Motion second by James Vieira.

Roll call vote: Patrick Ripley: "YES", Robert Maiocco: "YES", James Vieira: "YES", Aleesha Nunley-Benjamin: "YES", Rick Jordan: "YES"

A true Record by:  On 7-30-2020
Mark Minervini

Rick Jordan	<u></u> Chairman	Aleesha Nunley Benjamin	<u></u> Ex-Officio
James Vieira	<u></u>	Patrick H. Ripley	<u></u>
Robert Maiocco	<u></u>		