



City of Medford

MEDFORD CONTRIBUTORY RETIREMENT SYSTEM

City Hall - Room 215
85 George P. Hassett Drive
Medford, Massachusetts 02155

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REQUEST FOR PROPOSALS FOR ACTUARIAL CONSULTING SERVICES

The Medford Contributory Retirement Board (“Board”) is seeking proposals from qualified Actuaries and Actuarial Service providers to conduct a full actuarial valuation and provide actuarial consulting services on behalf of the System. The Board is governed by Chapter 32 of Massachusetts General Laws and subject to the rules and regulations promulgated by the Public Employee Retirement Administration Commission (“PERAC”).

The full RFP can be obtained by contacting:

Mark Minervini, Executive Director
Medford Contributory Retirement Board
85 George P. Hassett Dr.
City Hall, Room 215
Medford, MA 02155
Email: mminervini@medford-ma.gov

The Board reserves the right to cancel or reject in whole or part any or all proposals in the best interest of the Board.

Proposal submission deadline is Friday May 29, 2026, at 12:00pm EST. Proposals must be received at the Medford Contributory Retirement Board prior to deadline, late proposal submissions will not be accepted.